



Dear Councillor,

I hereby summon you to attend an ordinary Meeting of the Finance & General Purposes Committee to be held in the Council Chamber, The Custom House, at 7pm on Wednesday 8th July 2026 for the purpose of transacting the following business.

Yours sincerely,

Laura Fidler

Town Clerk & RFO

RAMSGATE TOWN COUNCIL **AGENDA**

Meeting: Finance and General Purposes Committee
Venue: The Council Chamber, The Custom House, Harbour Parade
Membership: Cllrs Green (Chair), Albon, Austin, Crittenden, Driver, Hetherington, Hudson, Makinson and Young
Date: Wednesday 8th July 2026
Time: 7pm

1. APOLOGIES

To receive and approve any apologies for absence from Members of the Committee.

2. DECLARATIONS OF INTEREST

To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.

3. PREVIOUS MINUTES

To approve the Minutes of the Ordinary meeting of the Finance & General Purposes Committee held on 8th April 2026 (minutes 087/26 to 096/26) as a true record. Only questions of record may be considered.

4. ACCOUNTS & BUDGETS

(i) To receive the statement of accounts for 2025/2026 and a covering report from Miss L Fidler, Town Clerk & RFO. Members are asked to recommend to the Council where the surplus from 2025/2026 should be vired.

- (ii) To receive and note the Receipts & Payments to 31st May 2026 and General Reserves Report to 31st May 2026. It is noted that these are currently draft documents.

5. WORKING GROUPS

To receive a report from Mr D Williams, Deputy Town Clerk & Compliance Officer on the working group arrangements.

6. GRANT PROCEDURE

To receive a report from Mr D Williams, Deputy Town Clerk & Compliance Officer regarding changes to the Grant Funding Returns Form and Criteria.

7. CLIMATE CHANGE TASK GROUP

- (i) To receive and note the Climate Change Task Group Minutes from 29th April 2026.
- (ii) To receive and consider a report on the windowsill planter scheme.
- (iii) To receive a report from Miss L Fidler, Town Clerk & RFO, and consider how to proceed with a grant application to ChangeX for a "*Precious Plastic Community Recycling Project*".

8. POLICY & PROCEDURE

The following policies have been delegated by the Council to the Committee for annual review and approval (as per Standing Orders)

- (i) Review of the Council's policy for dealing with the press/media;
 - a. To consider the Online Complaints Flowchart
- (ii) Review of the Council's employment policies and procedures;
 - a. To consider the Recruitment Policy.
 - b. To consider the Dignity at Work Policy.

Other Policies & Procedures

- (iii) To review and consider the Community Engagement Policy.
- (iv) To review and consider the Emergency Communications Procedure.
- (v) To review and consider the Filming and Recording Procedure.
- (vi) To review and consider the Honorary Freeman Policy.
- (vii) To review and consider the Mayor's Cadet Policy.
- (viii) To review and consider the Personal Portable Appliance Policy.
- (ix) To review and consider the Reserves Policy.

9. APPRAISALS

To receive a summary report of the key themes identified in the 2026/2027 annual appraisals of all staff.

10. CONFIDENTIAL ITEMS:

- (i) It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve

the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(ii) **CUSTOM HOUSE SECURITY**

To receive a report from the Town Clerk & RFO and consider the recommendations contained therein. It is recommended that this matter be considered confidentially as the matter concerns the security of the Custom House.

11. DATE & TIME OF NEXT MEETING

Tuesday 13th October 2026 at 7pm